



CPHS Student Laptop Loan Agreement

Loan Details

Laptop Name & Number: _____

Service Tag Number: _____

Site: _____

Print Student Name: _____

Student 5-digit ID: _____

The Site Director has agreed that a laptop computer will be loaned to you while you remain enrolled at this site. This loan is subject to review on a regular basis and can be withdrawn at any time.

By signing this Agreement, you confirm that you have read and that you agree to the following terms and conditions that apply while the laptop is in your possession:

- 1 The laptop, and any accessories provided with it, remains the property of Coastal Plains High School (CPHS) and is strictly for the sole use in assisting in the delivery of the Curriculum. I agree to indemnify CPHS against any claim occurring during or resulting from use of laptop computer, including, but not limited to any claim for infringement or violation of applicable trademark and copyright laws.
- 2 I agree to treat the laptop with due care and keep the laptop in good condition, ensure that it is strapped in to the carry case when transported and/or not in use, not leave the laptop unattended without being secured and avoid food and drink near the keyboard.
- 3 I understand CPHS will not accept responsibility for the loss of work in the event of the laptop malfunctioning.
- 4 I agree to only use software licensed by CPHS, authorized by the Curriculum Director and installed by the CPHS Instructional Technology department. I will not install any software or make any modifications to the computer.
- 5 Should any faults occur, I agree to notify the school as soon as possible so that they may undertake any necessary repairs. Under no circumstances should I, or anyone other than school staff, attempt to fix suspected faults (hardware or software).
- 6 I agree that home internet access is permitted and the school will not accept responsibility for offering technical support relating to home internet connectivity.
- 7 I agree that I will only use the computer to access the Internet for educational purposes only.
- 8 I agree that if the device is damaged, lost, or stolen while in my or my child's possession, I will be charged for the cost of repair/replacement. Laptop \$960.00 : Chromebook \$685.00 : Charger \$55.00
- 9 If student is no longer enrolled in CPHS, the computer will be immediately returned to the school. Failure to return the computer and related equipment when requested may result in criminal prosecution or civil liability.
- 10 I confirm that my child and/or I have read and agree to adhere to current Acceptable Use policies.

Personal Details

Computer Loan Authorized by Coastal Plains High School

Site Director _____ Date _____

I have read and agree to be bound by the terms and conditions set out above.

Parent _____ Date _____

Student _____ Date _____